



Safety Standards Appeal Board  
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**FORM 4 – APPLICATION FOR A BOARD ORDER – (Rule 26)**

The information on this form is collected under the authority of the *Safety Standards Act* and will be used to process your appeal under the *Safety Standards Act* or the *Homeowner Protection Act*. If you have any questions about the collection and use of this information, contact the Registrar at the address shown above.

**A. APPLICANT INFORMATION**

Name: \_\_\_\_\_

Contact Name (if different): \_\_\_\_\_

Contact Address (if not previously filed): \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_

Indicate preferred method of receiving correspondence (if not previously filed)  Mail  Fax  E-Mail

**B. APPEAL NUMBER** (if known):

\_\_\_\_\_

**C. DESCRIPTION OF REQUESTED ORDER**

Please describe the order you are requesting. e. g. an order deferring or dismissing an appeal; an order adding a party or intervener; an order to require a party to provide a document or thing relating to an appeal; to summons a witness; to adjourn a hearing; an order for costs, etc. (If more room is needed, please attach a separate sheet)

\_\_\_\_\_

**D. REASON ORDER IS REQUIRED**

Please explain the reason the order is required: (If more room is needed, please attach a separate sheet)

\_\_\_\_\_

**E. GROUNDS FOR ORDER**

Please explain the grounds for the application, identifying (if applicable) specific provisions of legislation, regulations and/or rules which support the application: (If more room is needed, please attach a separate sheet):

\_\_\_\_\_

**F. EVIDENCE FILED IN SUPPORT OF THE APPLICATION**

Please list and attach any evidence filed in support of the application:

\_\_\_\_\_

**G. DESCRIPTION OF STEPS TAKEN TO RESOLVE THE ISSUE WITHOUT AN ORDER**

Please provide details of any attempts to resolve the issue without an order. (If more room is needed, please attach a separate sheet)

\_\_\_\_\_

**H. SIGNATURE**

\_\_\_\_\_ Date \_\_\_\_\_

(Signature of Applicant)