



Complete and return this application form along your Building Code Appeal submission.
 The applicant must complete Section 1 and the building official must complete Section 2 to acknowledge the dispute.
Both sections must be completed before the application is submitted to the Appeal Board
 Email to: Building.Safety@gov.bc.ca
 Mail 6 copies of completed submission to: Secretary, Building Code Appeal Board, PO Box 9844 Stn Prov Govt, Victoria, BC V8W 9T2 (or Courier: 4th Floor, 614 Humboldt St., Victoria, BC V8W 3A2)

SECTION 1

BUILDING INFORMATION

Address: Street _____
 City _____
 Building Type (office, apartment, house, etc.): _____
 Code Classification (Group, Division): _____
 Applicable Code: 2012 or _____ BC. Building Code BC Plumbing Code

APPEAL SUMMARY

Code Reference Number(s): _____
 Brief Summary of Dispute: _____

APPELLANT

Name: _____ Phone: () _____
 Company: _____ Fax: () _____
 Street: _____ E-mail: _____
 City: _____ Postal Code: _____
 Documentation Attached (6 copies required):
 Written Documentations Details and/or Plans
 Signature: _____ Date: _____

SECTION 2

BUILDING OFFICIAL

Name: _____ Phone: () _____
 Municipality: _____ Fax: () _____
 Street: _____ E-mail: _____
 City: _____ Postal Code: _____
 Signature: _____ Date: _____