



Dispute Resolution Services

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Residential Tenancy Branch
Office of Housing and Construction Standards

DECISION

Dispute Codes

OPR, MNR

Introduction

The landlord applied for an Order of Possession and a Monetary Order for unpaid rent under the Direct Request Procedure, pursuant to section 55(4) of the *Residential Tenancy Act* (the "Act").

The landlord submitted a signed Proof of Service of the Notice of Direct Request Proceeding declaring that on February 19, 2014 the landlord sent the Notice of Direct Request to the tenant via registered mail. The landlord provided a registered mail receipt as proof of service but did not indicate the address to which the registered mail was sent other than the name of a city.

In order to proceed with this application I must be satisfied the tenant has been served with the required documentation in a manner that complies with the Act. Since the Direct Request proceeding is based upon written submissions only, the landlord must provide sufficiently complete and clear submissions and documentary evidence as to how service requirements were met. In the absence of the address used for service of the Notice of Direct Request, I find the landlord has not provided sufficient information for me to conclude service requirements were met. Therefore, I do not proceed with this Application and I dismiss it with leave to reapply.

This decision is made on authority delegated to me by the Director of the Residential Tenancy Branch under Section 9.1(1) of the *Residential Tenancy Act*.

Dated: March 07, 2014

Residential Tenancy Branch

