



Dispute Resolution Services

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Residential Tenancy Branch
Office of Housing and Construction Standards

DECISION

Dispute Codes O

The Tenant appeared and the Landlord did not. The Tenant states that her application was to formalize her notice to end the tenancy as of January 31, 2014 and that the Tenant is moving out of the unit on or before this date. The Tenant states that she was also informed that the Landlord had served the Tenant a notice to end tenancy but that the Tenant never received any notice to end tenancy. The Tenant states that she served her Landlord with her application and notice of dispute resolution by email.

Section 89 of the Act provides that an application for dispute resolution must be given in one of the following ways:

- (a) by leaving a copy with the person;
- (b) if the person is a landlord, by leaving a copy with an agent of the landlord;
- (c) by sending a copy by registered mail to the address at which the person resides or, if the person is a landlord, to the address at which the person carries on business as a landlord;
- (d) if the person is a tenant, by sending a copy by registered mail to a forwarding address provided by the tenant;
- (e) as ordered by the director under section 71(1) [*director's orders: delivery and service of documents*].

As the Tenant did not serve the Landlord with the application for dispute resolution under any of the methods set out above I find that the Tenant has not served the

application as required under the Act. I therefore dismiss the application with leave to reapply.

This decision is made on authority delegated to me by the Director of the Residential Tenancy Branch under Section 9.1(1) of the *Residential Tenancy Act*.

Dated: January 05, 2015

Residential Tenancy Branch

